



1255 23rd St. NW, Suite 450
Washington, DC 20037
202-452-1100
humaneworld.org

**Director, Animal Care
Humane World for Animals - Liberia**

- * This position is located in Charlesville, Margibi County, Liberia.**
- * Must be willing to relocate and housing is provided.**
- * Humane World for Animals will assist the selected candidate in securing the necessary residence and work permits required to live and work in Liberia, in accordance with local laws and regulations.**

Humane World for Animals, a global leader in animal advocacy and protection, is seeking a Director for the Liberia Second Chance Chimpanzee Refuge. Second Chance Chimpanzee Refuge Liberia provides lifetime care to almost 60 chimpanzees who were used in painful and invasive research for decades in the West African country of Liberia. When the lab closed, the chimpanzees were retired to small nearby estuary islands. In 2015, financial support for the chimpanzees was withdrawn, and Humane World for Animals, formerly Humane Society International, stepped in to help, assuming lifetime responsibility for the chimpanzees and making continued improvements to their care.

The purpose of the position is to oversee sanctuary care operations including the high-quality daily care of the chimpanzees, resource and asset management, staff development, and community relations. Upholds established sanctuary procedures and regulations within the team

Responsibilities:

- Directs the day-to-day aspects of animal husbandry and ensures the animals receive high quality care. This includes, but is not limited to, creating and modifying animal husbandry protocols, assisting with the design and execution of nutrition plans, assisting with the creation and modification of enclosures, coordinating with the Managing Director or resident veterinarian on wellness exams and emergency care, and maintaining detailed animal care records;
- Oversees and manages animal care staff rosters and ensures the continuity of operations at all times. Manages the work of the animal care staff and ensures that staff achieve their goals including providing staff with guidance and advice, training, performance management, leadership development, and career development. Facilitates scheduling, routine staff and management meetings, and documents and files minutes;

- Ensures efficient, cost effective and well documented procurement and usage of animal care supplies, animal food, and medical supplies as needed;
- In conjunction with the Director of Facilities, oversees the efficient use of organization resources including the usage of the TOTAL fuel card, fuel and oils, and vehicle and boat maintenance;
- Ensures all daily care operations are confined within Humane World for Animals approved operational procedures and protocols and ensures that staff observe them;
- Ensures regularly scheduled reports on chimpanzee welfare, logistics, and staffing issues are submitted on time;
- Develops, implements, and evaluates emergency response plans and training for natural disasters, disease outbreaks, and other emergencies;
- Works as a community liaison for the organization to ensure the sanctuary maintains a positive image within our operational area. Assists with community development projects and public outreach;
- Supports and participates in organization public campaigns, including media and public meetings, as assigned by the Managing Director or responsible Humane World for Animals office. Captures photographic and media records for Humane World for Animals fundraising and media campaigns;
- Performs other duties or responsibilities, as assigned.

Qualifications and Requirements:

- Bachelor's degree or equivalent work experience required;
- A minimum of five (5) years of experience working with chimpanzees or other primates, preferably in a sanctuary or zoological setting, required;
- Supervisory/management experience required;
- A valid driver's license and clean driving record are desirable;
- Must be up to date on all relevant vaccinations including MMR (measles, mumps, and rubella), Hepatitis A, Hepatitis B, Tetanus, and Yellow Fever;
- Must be free of any infectious diseases that are transmissible to chimpanzees; must be willing to stay home when infected with short-term illnesses transmissible to diseases, such as rhinoviruses and the flu;
- Must provide a negative TB test on an annual basis;
- Strong knowledge of Microsoft Suite (Word, PowerPoint, Excel, Outlook);
- Ability to lead and guide staff to meet department and organizational goals. Strong knowledge of staff management practices. Flexible, willing to learn, and anticipates the needs of self and staff;
- Ability to set a positive tone for employees during their day;



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- Comfortable in a fast-paced environment with frequent deadlines; high energy, self-motivated and proactive;
- Ability to manage issues requiring problem resolution and conflict management with excellent interpersonal and intervention skills;
- Must be fluent in English with excellent written and verbal communication skills;
- Attention to detail and commitment to excellence, demonstrated by the delivery of quality and timely outcomes;
- Strong interest in animal protection issues preferred.

Please submit your CV and cover letter to LiberiaApply@humaneworld.org.

Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age national origin, sexual orientation, gender identity, disability, marital or parental status or protected veteran status. EOE